

What Step Am I On?????

In order to establish your step on the salary guide, follow the following steps. You will need a paycheck stub from the last school year (2008-09).

1. On the left hand side of your check, you will find "Regular Earnings". To the right of this is two columns "CURRENT" and YTD. Your salary is listed under the "Current" column.

2. The "Regular Earnings" Current column includes only your salary and longevity (if you are eligible for longevity) payments.

3. 12 Month Employees should multiply their CURRENT amount by 24.
10 Month Employees should multiply their CURRENT amount by 20.

You Now Have Your Annual Salary, including longevity.

4. SUBTRACT your total longevity from this amount and you should now have your annual salary on the salary guide under the 2007-08 salary column on the salary guide sheet.

* To determine your new salary on the guide, simply follow the arrows
⇒straight across the salary guide.

**If you have questions, please speak with one of your P.E.A.
Delegates.**